

Minutes
Monthly Board Meeting, May 20, 2019

1. Meeting was called to order at 7:07pm, Pledge of Allegiance was recited. Chairman Miller, Supervisors Jahns and Averbeck, Clerk Fontaine and Treasurer VandeBerg in attendance.
2. Read aloud minutes from April meeting. Motion made by Jahns/Averbeck to approve. Motion carried.
3. Reports / updates presented
 - a. Chairman Miller gave update on several road projects. Received one bid on 5/14/19 for Haas Road. Quote from Northeast Asphalt, Inc was \$145,714.20 for 2” Gravel Lift, Pulverize/Shaping and 2.5” Surface. Townline Bridge also needs to be done this year – approx. cost \$114,400. Culverts (2 Lincoln Rd, 1 Townline Rd, 1 Chelen Ridge and 2 Haas Rd), Seal Coating & Wedging (\$126,192), and Crack Filling (\$30,000) also need to be done. We can possibly get state funding thru TRIP program for Haas Rd. Sidewalk project on west side of County C in township has started. FdL County cut trees. Everything is being coordinated thru the County so no work has to be redone. Possible delay in continuing sidewalk to get funding. Currently not enough money in Hwy Fund to do all projects needed. Question was asked about excess funds from last year. Clerk will look into previous spending to track that money.
 - b. Clerk updated on possible website designs – two proposals shared with board and residents. Guest Speaker, Laura Wagner - Webs by Wagner, showed example a website she designed. Laura explained security protocols, features and cost. She has many town accounts and is familiar with how towns work. Other proposal from Packerland was comparable. Board asked which website Clerk Fontaine would like to work with. She expressed she liked the design of Webs by Wagner and felt it would be easy to work with.
 - c. Clerk updated progress of training. Worked with Cathy Winters for the last 6 weeks and Lori Linger the past 2 weeks. Went to training workshop on 5/14/19 ran by Wisconsin Town Association. Received a lot of information and resources. Learning the job is a long process as different things come up each month. Questions were asked about the budget. Clerk and Treasurer are working to come up with a balance between doing everything on paper and using QuickBooks. Answers on budget questions are not as readily available as they were in the past. Clerk is working to understand the money flow better and how to track it so budget numbers are available.
 - d. Clerk updated and there was discussion on Audit. She found out from CLA that a legal audit can cost between \$6,000-\$12,000. Legal audits are only required if the clerk and treasurer are a combined position. CLA does not recommend getting an audit. 2018 CT Financial form was filed on May 15, 2019. Budget was balanced as of Dec 31, 2018. Former Clerk, Lori Linger, has been looking at the books per the request of Chairman Miller. Jeremy Brenner has also been asked by Supervisor Bill Averbeck. Tabled discussion and possible action for June meeting.
 - e. Plan Commission update – Open House Workshop held on May 7, 2019, only 24 residents came. Consultant thought information was typical of most Towns. EPC Meeting was on May 14, 2019. Brian Breister presented concept plan; EPC members steered him to a Variance. Brian called clerk for application. Will be mailed on 5/21/19. Next Meeting June 11, 2019 at 7pm.
 - f. Mike Pionke gave update on Town Highway operations. Road bid for Haas Rd was done on 5/14/19. He has started grating roads and shoulders. Basic maintenance of fixing signs, mowing lawns, and filling potholes are starting. Mike brought up looking at area that the community center garbage cans sit. Garbage trucks are ripping up the parking lot. Mike Albrecht will look into it.
 - g. Mike Pionke gave update on Fire Department. Three Fire Fighters took a truck up to Appleton for fallen fire fighter. No calls since April meeting.
 - h. First Responders-no report
4. Action on website design. Motion made by Averbeck/Miller to accept Webs by Wagner website proposal. Motion carried 3-0. Clerk will contact Laura Wagner and sign appropriate paperwork.
5. Action on purchase of new truck for town garage and possible financing. Motion made by Averbeck/Jahns to purchase truck and get financing. Motion carried 3-0.

6. Discussion and possible enforcement action related to conditions of property located at W7457 Townline Circle. Board and Mike Pionke reiterated the poor state of the house. Motion made by Averbeck/Jahns to authorize and direct the Town Attorney and Building Inspector to proceed with issuance of a raze order for the structures located at W7457 Townline Circle and to further authorize and direct the Town Attorney to issue a nuisance enforcement letter regarding the conditions of the yard at the property located at W7457 Townline Circle. Motion carried 3-0. Motion made by Averbeck/Jahns to authorize and direct the Town Attorney to file a raze and nuisance enforcement lawsuit in the event the owner of the property located at W7457 Townline Circle fails to meet the compliance deadlines set forth in the raze order and nuisance enforcement letter. Motion carried 3-0.
7. Resolution No. 052019 for Town of Eldorado to co-sponsor the Ball Tournament to be held on June 21-23, 2019. Discussion followed, town co-sponsors tournament yearly. Motion made by Jahns/Averbeck to approve resolution. Motion carried 3-0.
8. Temporary Class B Picnic License Application for the Eldorado Ball Tournament to be held on June 21-23, 2019 was reviewed. Motion made by Averbeck/Jahns to approve Temporary Class B Picnic License. Motion carried 3-0.
9. Bartender applications for Jennifer Seggerman and Sean McCauly for serving at the Eldorado Ball Tournament to be held on June 21-23, 2019 were reviewed. Motion made by Jahns/Averbeck to issue bartender licenses to Jennifer Seggerman and Sean McCauly. Motion carried 3-0.
10. Reviewed Fire Fighter Membership Application from Lisa Leichtfuss. Has been 1st Responder for years. Will start training for Certification this summer. Motion made by Averbeck/Jahns to approve new Fire Fighter, Lisa Leichtfuss. Motion carried 3-0.
11. Information:
 - a. Board of Review: Wednesday June 5, 6:00pm-8:00pm. Discussion on hours of BOR. Some information stated 7-9pm. Motion made by Miller/Averbeck to have BOR 6:00pm to 8:00pm on June 5, 2019. Motion carried 3-0.
 - b. Annual Picnic & Parade: July 20-21, 2019
12. Public input
Still having trouble with garbage – Coyne Road. Miller will follow up with Advanced Disposal. Mike Wagner spent some time on Church Road when completing Variance for United Methodist Church. Has some concerns about safety of people. Talked to Church members. Suggested to board to look into the possibility of closing Church Road at Marsh Road year-round due to safety reasons. Supervisor Jahns will do additional research. Discussion tabled until June meeting.
13. Items intended for future meetings
 - Update and possible action on financial review.
 - Update on Church Road.
14. Approve and pay monthly bills.
15. Motion made by Jahns/Averbeck to adjourn meeting. Motion carried 3-0. Meeting adjourned at 9:00pm.

Karen Fontaine, Town Clerk